**Erasmus+ Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

Planned period of the physical mobility: from *[day/month/year]* to *[day/month/year]*

Duration of physical mobility (days) – excluding travel days: ………………….

If applicable, planned period of the virtual component: from *[day/month/year]* to *[day/month/year]*

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F/Undefined*] |  | Academic year | 20../20.. |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | **WROCLAW UNIVERSITY OF HEALTH AND SPORT SCIENCES** | | | |
| Erasmus code[[4]](#endnote-4)  (if applicable) | **PL WROCLAW08** | Faculty/Department  (if applicable) |  |
| Address | al. I.J. Paderewskiego 35  51-612 Wrocław | Country/ Country code[[5]](#endnote-5) | **Poland PL** |
| Contact person  name and position | Monika Ilecka-Folcik Erasmus coordinator | Contact person  e-mail / phone | **monika.ilecka@awf.wroc.pl**  **+48 71347 3487** |

**The Receiving Organisation**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code  (if applicable) |  | Faculty/Department  (if applicable) |  |
| Address |  | Country/ Country code |  |
| Contact person, name and position |  | Contact person e-mail / phone |  |
| Type of organisation: |  | Size of organisation  (if applicable) | <250 employees  ≥250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: ………………………………………

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| --- |
| **Overall objectives of the mobility:**  *Celem wyjazdu szkoleniowego jest doskonalenie umiejętności i kwalifikacji, wymiany doświadczeń, poszerzania wiedzy w danej dziedzinie uczestnika wymiany*  *Inne cele, wg. uznania uczestnika wymiany.*  ***UWAGA: wyjazd nie może być realizowany w celach naukowych***  **500 – 2000 znaków** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  *Wartość dodana mobilności w kontekście strategii internacjonalizacji jednostki/uczelni (określonych w dokumentach strategicznych): Erasmus Policy Statement (Karta Erasmusa), do wyboru:*   * *improving the quality of education, research and university relations with the social and economic environment* * *increasing the number of student and staff mobilities, and incoming students* * *increasing the number of programmes thought in foreign languages* * *improving the quality and relevance of higher education* * *strengthening quality through mobility and international cooperation* * *linking higher education, research and business for excellence and regional development* |
| **Activities to be carried out (including the virtual component, if applicable):**  Należy podać formę szkolenia (szkolenie, warsztaty, prezentacje), liczbę godzin kształcenia, realizowane zadania i zajęcia, plan zajęć. |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**  *Rezultaty dotyczące:*  *- Rozwoju pracownika: jego kwalifikacji, umiejętności, wiedzy, itp.  - Rozwoju instytucji przyjmującej np. w zakresie wymiany doświadczeń, zastosowania dobrych praktyk, zwiększenia wiedzy i promocji obu instytucji, rozpowszechniania zdobytej wiedzy (spotkania, prezentacje dla innych pracowników jednostki).*  **500 – 2000 znaków** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[6]](#endnote-6)** this document, the staff member, the sending institution and the receiving organisation confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share their experience, in particular its impact on their professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary organisation commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving organisation will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
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| **The staff member**  Name:  Signature:  Date: |

|  |
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| **The sending institution**  Name of the responsible person:  Signature:  Date: |

|  |
| --- |
| **The receiving organisation**  Name of the responsible person:  Signature:  Date: |

1. Adaptations of this template:

   In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types.

   In the case of mobility between higher education institutions (HEIs), this agreement must always be signed by the staff member, the sending and the receiving HEI (three signatures in total).

   In the case of incoming mobility of higher education staff to an organisation, this agreement must be signed by the participant, the beneficiary organisation, the sending HEI and the organisation receiving the staff member (four signatures in total). An additional space should be added for signature of the beneficiary organisation organising the mobility. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives. It is only applicable to higher education institutions located in EU Member States and third countries associated to the programme. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui>. [↑](#endnote-ref-5)
6. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the beneficiary institution (in the case of mobility with third coutnries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-6)